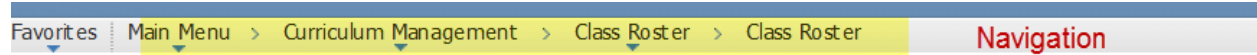


# Email an entire class using NOTIFY

1. Navigate to Class Roster – Curriculum Management > Class Roster> Class Roster







## Class Roster

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Search Criteria

Academic Institution:	begins with	TCU01	
Term :	begins with	4157	
Subject Area:	begins with	RELI	
Catalog Nbr:	begins with		
Class Nbr:	=		
Class Section:	begins with		
Session:	=		
Course ID:	begins with		
Course Offering Nbr:	=		

Fill in Institution, Term and Subject. You may use the hourglass icon to search if needed.

2. Select the section to email from the list of classes displayed
3. Use the Select All and Notify Selected Students to open up the Outlook email function.

## Class Roster

2015 Fall Term | Regular Long Semester | Texas Christian University | Undergraduate





▼ **RELI 40003** · 679 (21182)

Senior Honors Research Paper (Research)

Days and Times	Room	Instructor	Dates
TBA	TBA	Staff	08/24/2015 - 12/18/2015


\*Enrollment Status:  ▼


Enrollment Capacity: 5      Enrolled: 2


Enrolled Students		Personalize   Find    		First  1-2 of 2  Last				
	Select	ID	Name	Grade Basis	Units	Primary Academic Program	Program and Plan	Level
1	<input type="checkbox"/>	10: [REDACTED]	[REDACTED]	Graded	3.00	AddRan - Undergraduate	AddRan - Undergraduate - Political Science-2nd maj-BA req/B A - Religion/Honors College/Sociology Minor	Senior
2	<input type="checkbox"/>	10: [REDACTED]	[REDACTED]	Graded	3.00	Science & Engineering UGRD	Science & Engineering UGRD - B S - Psychology/Honors College	Senior


Select All

Clear All

 Return to Search

 Previous in List

 Next in List

 Notify